



Thousand Islands Boat Museum Board of Directors

Jim Hewitt - President and CEO, Hewitt Equipment Ltd. (Caterpillar)

Herb Gibson - Investment Advisor, BMO Nesbitt Burns (Retired)

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Canada (Retired)

Michael Sifton – President and CEO, DATA Communications Management Corp.

Thousand Islands Boat Museum

2017 Operational Budget Summary - Expenses

Employee Wages & Benefits	\$215,408
Mandatory Taxes/Benefits (EI, CPP, HST (13%))	\$23,695
Administration	\$45,820
Advertising (Signage, Web, Other Media) Marketing/Communications	\$26,500
Fundraising	\$13,235
Children's Program	\$10,000
Exhibits	\$11,020
Boat Building Workshop	\$8,675
Ride Boat	\$0
In-Water Fleet	\$7,080
School Boat Building Program	\$3,600
Rent (Annual rent of \$20,000 is off set by maintenance/facilities)	\$0
Maintenance/Facilities	\$20,002
Utilities	\$15,400
Events	\$11,300
Sailing School	\$21,000
Museum Store	\$2,000
Other	\$0
Total Expense	\$434,735

**Thousand Islands Boat Museum
2017 Operational Budget Summary - Expenses**

Operations		Admission	\$100,000
		Donation Boxes	\$0
		General Membership	\$2,500
		Children's Centre	\$1,000
		Boat Show/Parade	\$2,500
		Nickel Cup	\$5,000
		Transient Docking	\$10,000
		Sailing School Tuition	\$0
		Museum Store	\$4,000
		Row Boat Rental	\$2,000
		Deaccession of Boats	\$0
		HST Rebate	\$15,000
		Corporate Sponsorships	\$2,000
		School Contributions	\$2,000
		Sub-Total	
Government		Summer Student Grants	\$25,000
		Town of Gananoque Community Grant	\$10,000
		TICDC Grant	\$50,000
		Sub-Total	
FOM Private	Non Confirmed	FOM Donations - GOAL	\$100,000
		Annual Fundraising Event	\$50,000
		Sailing School Sponsorship	\$21,000
	Sub-Total		\$171,000
	Confirmed	ABM Canadian Support Fund	\$15,000
		Pledged Capital Contribution (25%)	\$67,500
Sub-Total		\$82,500	
Total Revenue			\$484,500
Net Income/Loss			\$49,765

Thousand Islands Boat Museum

Balance Sheet

As of December 31, 2015

Dec 31, 15

ASSETS

Current Assets

Chequing/Savings

BMO Bank Account 1998-454(Corp)

254,948.00

BMO Bank Account 8903-665(Trust)

348,201.10

Petty Cash

15.00

Total Chequing/Savings

603,164.10

Other Current Assets

HST Receivable

12,123.43

Prepaid Expenses

3,005.90

Total Other Current Assets

15,129.33

Total Current Assets

618,293.43

Fixed Assets

Boat House

Boat House

35,254.94

xAccum Depr - Boat House

-705.10

Total Boat House

34,549.84

Computer Equipment

Computer Equipment

2,039.43

xAccum Depr - Computer Equip

-370.58

Total Computer Equipment

1,668.85

Furniture and Equipment

Furniture and Equipment

14,872.67

xAccum Depr - Furn and Equip

-1,487.27

Total Furniture and Equipment

13,385.40

Leasehold Improvements

Leasehold Improvements

80,780.53

xAccum Depr - Leasehold Imps

-7,952.66

Total Leasehold Improvements

72,827.87

Total Fixed Assets

122,431.96

Other Assets

Museum Displays & Artifacts

Antique Boat Collection

684,893.80

Antique Cottage Collection

5,000.00

Total Museum Displays & Artifacts

689,893.80

Total Other Assets

689,893.80

TOTAL ASSETS

1,430,619.19

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

*Payroll Liabilities

1,708.25

GST/HST Payable

-23,245.25

Total Other Current Liabilities

-21,537.00

Total Current Liabilities

-21,537.00

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01/29/16

Accrual Basis

Thousand Islands Boat Museum

Balance Sheet

As of December 31, 2015

	Dec 31, 15
Long Term Liabilities	
TICDC Loan	50,000.00
Total Long Term Liabilities	50,000.00
Total Liabilities	28,463.00
Equity	
Opening Balance Equity	625,931.75
Unrestricted Net Assets	232,316.08
Net Income	543,908.36
Total Equity	1,402,156.19
TOTAL LIABILITIES & EQUITY	<u>1,430,619.19</u>

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Revenue Sources (be specific)	Amount Received (previous financial yr.)	Current Budget (projected)
Membership Fees	\$2,010	\$2,500
Program Fees / Fees for Service	\$9,980	\$120,500
Other (non-Town) Government Funding	\$189,670	\$75,000
Other Grants	\$133,920	\$10,000
Fundraising	\$189,307	\$232,500
Sponsorship	\$6,950	\$23,000
Donations	\$9,159	\$2,000
Gifts In Kind	\$11,168	
Other (please specify) - Merchandise Sales	\$2,165	\$19,000
Total Revenues:	\$554,329	\$484,500

Profit & Loss

January through December 2015

Jan - Dec 15

Ordinary Income/Expense

Income

Capital - Docks	1,016,435.00
Donations and Admissions	
Admissions	2,032.52
Donation - General	170,880.70
Donations- Children's Centre	1,328.80
Total Donations and Admissions	174,242.02
Grants	111,204.00
Investments	
Interest-Savings, Short-term CD	13.55
Total Investments	13.55
Membership Income	1,300.00
Other Types of Income	
Miscellaneous Revenue	8,087.47
Total Other Types of Income	8,087.47
Total Income	1,311,282.04

Expense

Administration

Advertising, Marketing, Promo	
Marketing Contractor	4,941.24
Signage	2,653.07
Uniforms	598.01
Advertising, Marketing, Promo - Other	7,701.88
Total Advertising, Marketing, Promo	15,894.20
Bank Charges	
Non-Deductible Interest&Penalty	28.90
Bank Charges - Other	341.66
Total Bank Charges	370.56
Board of Directors Expenses	
Furniture - Equip Rental	944.74
Meals & Entertainment	1,390.32
Supplies	791.25
Total Board of Directors Expenses	3,126.31
HST Paid Net of Rebate	5,272.22
Meals and Entertainment	1,380.03
Office	
Books, Manuals, Guides, Ref	2,459.35
Office Supplies	2,017.27
Postage and Courier	420.39
Printing and Copying	227.90
Telephone, Internet, IT	3,999.72
Total Office	9,124.63
Office Supplies	45.54
Payroll	
Payroll Expenses	70,444.83
WSIB	678.98
Total Payroll	71,123.81

Thousand Islands Boat Museum

01/29/16

Profit & Loss

Accrual Basis

January through December 2015

	Jan - Dec 15
Professional Services	
Accounting Fees	
Bookkeeping	305.00
Accounting Fees - Other	6,220.00
Total Accounting Fees	6,525.00
Legal Fees	9,416.61
Total Professional Services	15,941.61
Strategic Planning & Develop.	2,500.00
Subscription, Fees, Dues	938.39
Travel	501.50
Wages	
Administration	29,665.39
Administrative Assistant	1,199.00
Management	144,840.00
Total Wages	175,704.39
Administration - Other	25.00
Total Administration	301,948.19
Facilities and Equipment	
Repair & Maintenance	
Cleaning	132.21
Landscaping/Snow Removal	3,349.73
Maintenance Supplies	464.52
Repair & Maintenance - Other	13,755.80
Total Repair & Maintenance	17,702.26
Utilities	
Alarm Monitoring Contract	780.00
Electric	3,470.83
Gas	1,994.46
Water & Sewer	3,728.41
Total Utilities	9,973.70
Waste Removal	30.00
Total Facilities and Equipment	27,705.96
Facility Development and Const	
Docks - Boat House	
Development	3,545.97
Project Management	6,000.00
Docks - Boat House - Other	375,000.00
Total Docks - Boat House	384,545.97
Total Facility Development and Const	384,545.97
Fundraising	
Fundraising expense	10,685.05
Meals and Ent - Fundraising	997.06
Support	2,850.88
Travel	1,325.94
Total Fundraising	15,858.93
Insurance	
Insurance - Property	5,170.77
Insurance (Liability & D&O)	540.00
Total Insurance	5,710.77

Thousand Islands Boat Museum

01/29/16

Profit & Loss

Accrual Basis

January through December 2015

	Jan - Dec 15
Interest Expense	
TICDC loan interest	604.60
Interest Expense - Other	458.43
Total Interest Expense	1,063.03
Miscellaneous	46.54
Programs	
Collections and Artifact	
Boat Storage	1,170.00
In Water Boats	
Gasoline	75.67
Safety Equipment	123.97
In Water Boats - Other	559.00
Total In Water Boats	758.64
Collections and Artifact - Other	3,801.37
Total Collections and Artifact	5,730.01
Program - Boat Workshop	
Supplies	
Volunteer Restoration Program	1,646.86
Supplies - Other	821.83
Total Supplies	2,468.69
Tools/Equipment	648.68
Total Program - Boat Workshop	3,117.37
Program - Childrens	
Supplies	1,996.90
Total Program - Childrens	1,996.90
School Boat Building Program	
Materials	1,073.55
School Boat Building Program - Other	87.75
Total School Boat Building Program	1,161.30
Temporary Exhibit Construction	18,488.69
Total Programs	30,494.27
Reconciliation Discrepancies	0.02
Total Expense	767,373.68
Net Ordinary Income	543,908.36
Net Income	<u>543,908.36</u>

Proposal Budget - 150 Years of Boating in the 1000 Islands (Boat Show Parade - July 15, 2017)

Expected Costs Description	\$ Amount	Priority	Expected Funding Sources	\$Amount	Confirmed	Requested
Staff - Event organization and coordination (3hrs/wk x 2ppl @ \$20/hr x 25 wks)	\$3,000		Thousand Islands Boat Museum	\$3,000	X	
Contract - Event Coordinator (15hrs @ \$18/hr x 8 weeks)	\$2,160	1	Community Grants Program	\$2,160		X
Parade Logo Design (8hrs @ \$30/hr)	\$240		Community Grants Program	\$240		X
Boat Registration Poster Design (8hrs @ \$30/hr)	\$240		Community Grants Program	\$240		X
Passenger Registration Poster Design (8hrs @ \$30/hr)	\$240	2	Community Grants Program	\$240		X
Poster printing (40 @ \$25/ea)	\$1,000		Community Grants Program	\$1,000		X
Flyer printing (\$0.39/ea x 300)	\$117		Community Grants Program	\$117		X
Newspaper/Magazine Ads (1/4 page @ \$125 x 5 papers x 2 weeks) (Gan Reporter, EMC, St. Lawrence News, Kingston Whig, Brockville Recorder and Times)	\$1,250	3	Community Grants Program	\$1,250		X
MyFM streaming live on location (4hrs) + (30 second commercial x 100)	\$1,000	7	Community Grants Program	\$1,000		X
Photography & Videography	\$1,000		Thousand Islands Boat Museum	\$1,000	X	
Promotional Rack Cards for Spectators (design 8hrs @ \$30/hr + Printing 250 @ \$0.50/ea)	\$365	4	Community Grants Program	\$365		X
Flags for Boat Participants (200 x \$1.00 ea)	\$200	9	Community Grants Program	\$200		X
Trophy for best corporate boat (will be used every year)	\$300	10	Community Grants Program	\$300		X
Prize for Boat Participant draw (1 paddle board)	\$700		Corporate Sponsorship	\$700		X
Prize for Best in Parade (people's choice)	\$100		Corporate Sponsorship	\$100		X
Prizes for Spectators	\$300		Corporate Sponsorship	\$300		X
Parade Participant T-Shirts (4/boat x 50 boats = 200 shirts @ \$7/shirt)	\$1,400		Thousand Islands Boat Museum	\$1,400	X	
Food Offering	\$2,000		Thousand Islands Boat Museum	\$2,000	X	
Captain & Crew BBQ tickets	\$500		Corporate Sponsorship	\$500		X
Beer, Wine, Spirits	\$1,000		Corporate Sponsorship	\$1,000		X
Chef Services (3 chefs @ \$500 ea)	\$1,500		In-Kind Volunteer	\$1,500	X	
Cups, Plates, Napkins, etc.	\$100		Thousand Islands Boat Museum	\$100	X	
Table & Chair Rentals	\$500		Thousand Islands Boat Museum	\$500	X	
Tent Rental	\$1,000	5	Community Grants Program	\$1,000		X
On-Water Parade Directors (gas)	\$200		Thousand Islands Boat Museum	\$200	X	
Gas for Museum Boats	\$200		Thousand Islands Boat Museum	\$200	X	
Dock Signage	\$250	6	Community Grants Program	\$250		X
Local Musicians (live) (\$100/hr x 5hrs)	\$500		Thousand Islands Boat Museum	\$500	X	
Music Coordinator (\$25 x 8hrs)	\$200		Thousand Islands Boat Museum	\$200	X	
Stereo system rental	\$250		Thousand Islands Boat Museum	\$250	X	
Children's black box boat building activity supplies (100 Children x \$5 per child)	\$500	8	Community Grants Program	\$500		X
Staff support for Children's Centre (8 hrs @ \$15/hr)	\$120		Thousand Islands Boat Museum	\$120	X	
On-site volunteer t-shirts to clearly identify Museum crew during event (50 shirts @ \$10/shirt)	\$500	11	Community Grants Program	\$500		X
Grounds clean-up	\$60	12	Community Grants Program	\$60		X
Sub-Total:	\$22,992		Sub-Total:	\$22,992		

Funding Requested: \$ 9,422 = total of expected funding source (Community Grants Program shown as requested items)

Thousand Islands Boat Museum

Balance Sheet

As of December 31, 2016

	Dec 31, 16
ASSETS	
Current Assets	
Chequing/Savings	
0995 · Petty Cash	476.48
1000 · BMO Bank Account 1998-454(Corp)	41,077.41
1005 · BMO Bank Account 8903-665(Trust)	253.08
1010 · BMO Nesbitt Burns	5,200.86
1015 · USD Account	1.91
Total Chequing/Savings	47,009.74
Other Current Assets	
1205 · HST Receivable	53,510.27
1300 · Prepaid Expenses	3,838.90
Total Other Current Assets	57,349.17
Total Current Assets	104,358.91
Fixed Assets	
1400 · Accum Depr - Building	-633.00
1599 · Boat House	
1600 · Boat House	434,853.52
1601 · xAccum Depr - Boat House	-705.10
Total 1599 · Boat House	434,148.42
1609 · Computer Equipment	
1610 · Computer Equipment	2,066.69
1611 · xAccum Depr - Computer Equip	-1,108.58
Total 1609 · Computer Equipment	958.11
1619 · Furniture and Equipment	
1620 · Furniture and Equipment	16,759.97
1621 · xAccum Depr - Furn and Equip	-4,361.27
1619 · Furniture and Equipment - Other	74.36
Total 1619 · Furniture and Equipment	12,473.06
1629 · Leasehold Improvements	
1630 · Leasehold Improvements	79,526.54
1631 · xAccum Depr - Leasehold Imps	-15,905.66
Total 1629 · Leasehold Improvements	63,620.88
1649 · Temporary Exhibit Construction	
1650 · Temporary Exhibit Construction	728.45
Total 1649 · Temporary Exhibit Construction	728.45
1659 · Signs	
1660 · Signs	2,465.98
Total 1659 · Signs	2,465.98
Total Fixed Assets	513,761.90
Other Assets	
1639 · Museum Displays & Artifacts	
1640 · Antique Boat Collection	763,893.80
1641 · Antique Cottage Collection	5,000.00
Total 1639 · Museum Displays & Artifacts	768,893.80
Total Other Assets	768,893.80
TOTAL ASSETS	1,387,014.61

Thousand Islands Boat Museum

Balance Sheet

As of December 31, 2016

	Dec 31, 16
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 · Accounts Payable	1,350.21
Total Accounts Payable	1,350.21
Other Current Liabilities	
2105 · Accrued Expenses	5,000.00
2110 · *Payroll Liabilities	3,270.86
Total Other Current Liabilities	8,270.86
Total Current Liabilities	9,621.07
Long Term Liabilities	
2200 · TICDC Loan	50,000.00
Total Long Term Liabilities	50,000.00
Total Liabilities	59,621.07
Equity	
3000 · Opening Balance Equity	625,931.75
3010 · Unrestricted Net Assets	207,464.95
Net Income	493,996.84
Total Equity	1,327,393.54
TOTAL LIABILITIES & EQUITY	1,387,014.61

Town of Gananoque Community Grants Program

Organization: Thousand Islands Boat Museum

Status: Registered charity, incorporated not-for-profit

Address: 125 Water Street, Gananoque Ontario, K7G 3E3, 613.382.8484,
thousandislandsboatmuseum@gmail.com

Application for: Community Boat Show and Parade "150 Years of Boating in the 1000 Islands", to be held on the Gananoque waterfront onsite at the Thousand Islands Boat Museum

Executive Director/Contact Person: Susanne Richter, 613.329.7643

Funding Amount Requested from Town of Gananoque:

"150 Years of Boating" Show and Parade - July 15, 2017

\$ 9,422.00

Total Requested:

Event Description:	Post Event Results:
<p data-bbox="300 1003 1104 1077">"150 Years of Boating in the 1000 Islands" Show and Parade July 15, 2017</p> <p data-bbox="236 1128 1129 1435">Incorporated in 2014, the Thousand Islands Boat Museum (TIBM) is grounded in the community, works in partnership, and creates opportunities for experiential learning. The Museum is passionate about establishing its role in the community, namely preserving and sharing River history with people from all walks of life. Still in its infancy, the Museum serves over 25,000 people annually through community events, heritage exhibits, and educational and youth sailing programs.</p> <p data-bbox="236 1480 1161 1666">This Grant Application is requesting funds to help execute a very special event - a Boat Parade and Show that will offer community families and residents free access to the River, while showcasing 150 years of boating history on the St. Lawrence River to visitors, residents and vacationers.</p> <p data-bbox="236 1711 555 1744">Event Details/Logistics:</p> <p data-bbox="236 1749 1161 1861">Boats will register for the Parade – all boats – new, antique, small and large (with a goal of 50 boats minimum). The Museum will ensure that 150 years of history are represented by having boats that date from</p>	<p data-bbox="1185 965 1441 1543">Increased community awareness about the Thousand Islands Boat Museum, and the Arthur Child Museum. Most importantly, the event will move towards creating a strong "sense of place" among residents and visitors.</p> <p data-bbox="1185 1588 1441 1890">The event will also highlight the ongoing contribution of the TIBM to the community, and promote the upcoming summer</p>

1867 through to 2017. Boat registration will be free, (as incentive Captain and Crew will be supplied with free BBQ tickets), but all boats will be encouraged to agree to take extra passengers on the route, which will last 1.5 hours (route has been developed with GBL). Prizes will be awarded in 3 categories to encourage participation (Corporate, People's Choice and Raffle Draw).

The Museum will advertise the opportunity to participate as a passenger to the community at large through posters, social media, local retail operations and partners, (schools, children's organizations, etc), and will then coordinate interested passengers with registered boats. All registered boats will be supplied with Canada 150 celebratory materials, including flags, t-shirts, etc. The Parade will be filmed via drone.

Following the Parade, boats will tie up at the Museum docks for the Boat Show. A Community BBQ will be held, with well-known local chefs volunteering time, and live music throughout the evening.

Promotional materials advertising the event to spectators will be distributed through local accommodation partners (hotels, motels, BnBs, and Airbnbs), as well as all social media channels.

Parade Day Schedule: - DRAFT

1:00 pm – Beer Garden Opens

2:00 pm – Parade boats begin pick-up of community passengers on breakwater dock

3:00 pm– Parade Sailpast on Gananoque waterfront

3:30 pm – 4:30 pm – Drop off passengers and docking for Boat Show

5:00 pm – 7:00 pm – Boat Show

6:00 pm – 7:30 pm – Community BBQ

6:00 pm – 10:00 pm – Beer Garden, live music (open mic with local musicians)

With the goal of one day being a highlight of the River season here in our region, this event will celebrate the river, the Thousand Islands Boat Museum and the Arthur Child Museum with activities and events which reflect the river and regional heritage. Although the Museum has an annual Boat Parade, this year will see the organization being able to use the newly constructed docks towards realizing the full potential of this type of event. Local businesses will also be included and promoted (Arthur Child Museum, Gananoque Boat Line, 1000 Islands Kayaking, the Gananoque Canoe Club, Island Paddle Co., nearby food establishments, etc.).

season of activities and events.

A tradition will be developed of an annual river celebration to bring together residents, cottagers, boaters and visitors to celebrate the unique aspects of summer on the river. Boat workshops will allow for hands-on experiences, improving access for all to the water. The celebration will have created a community sense of place, illustrating clearly that the Gananoque waterfront belongs to all of us to experience and enjoy.

Working together with the Gananoque Boat Line, the Arthur Child Museum and other partners, The Boat Show and Parade will attract visitors from near and far, (e.g. families, vacationers, boat enthusiasts,) with planned activities including:

- Antique and new boats on display, with judging and Awards Ceremony
- Boat Parade for boats and captains of all ages
- The Boat Shop will be open, highlighting the restoration work done by volunteers throughout the summer
- Boatbuilding projects and children's activities in the Activity Center
- Food offerings
- Live local music

The event will be promoted through the museum's extensive media list, joint promotion of the event through Museum partners (Visitor's Center, BIA, Chamber of Commerce, TIA, TIAP, Arthur Child, Fab, ABM, etc), a calendar of social media posts, newspaper ads, flyer distribution, radio ads, hard-copy posters distributed throughout the region, and one-on-one word of mouth. Actual event will be covered by multiple news channels and newspapers.

How will the event enhance the Town of Gananoque?

This event will work towards bringing the community back to the River, and embracing the TIBM as a local treasure and thus a source of pride. By creating a "sense of place" not only will we encourage local residents to visit often and take ownership of the Museum, visitors and tourists will be attracted to stay and become a part of our community by learning about the River heritage so unique to this region. Local businesses will also benefit as the TIBM is committed to working in partnership with the community.

This event strongly supports the TIBM's 5 key vision priorities, which all enhance the Town of Gananoque:

1. The TIBM envisions a future without barriers to enjoying local waterways by making boats on the water accessible to all. This event contributes towards the provision of free or affordable access to the waterfront, boating, and educational programs for the broadest spectrum of the community.
2. The TIBM envisions a future where lives are enriched with the knowledge of and appreciation for River history by collecting,

<p>preserving and actively narrating the heritage of the Thousand Islands region with events such as the Parade and Boat Show.</p> <ol style="list-style-type: none"> 3. The TIBM envisions a future where children have the confidence to pursue their full potential through challenging physical and intellectual river-related experiences, such as participating in the Parade and experiencing River life first hand. 4. The TIBM envisions a future where people form connections that strengthen society by providing a communal gathering place at the water's edge with celebratory events. 5. The TIBM envisions a future where people of all ages use their hands and minds to connect to their culture and physical worlds by making River education a lifelong experience through participation in events like the "150 Years of Boating in the 1000 Islands". 	
<p>What are fundraising and sponsorship plans for the upcoming year?</p> <p>A comprehensive fundraising plan for the Museum has been developed, and includes the establishment of a Friends Program, a Capital Campaign (including major gifts and planned giving), a Membership Program, ongoing public funding proposals, and the establishment of an endowment fund.</p> <p>Prospect Development: Private</p> <p>Approximately 60 prospects have been identified as potential funders to the museum. Many individuals from this group have attended Museum related events over the last several years, and have indicated interest in supporting the project. Directors of the Thousand Islands Boat Museum will work together to refine the existing list, identify additional potential donors, and determine interest and giving potential. Identified potential donors will be invited to a sponsorship/donor event which will: launch the Summer 2017 season of the Museum; introduce new 2017 Museum components and in-water exhibits; and officially kick-start Phase 2 of the Capital Campaign in May 2017. Exact campaign goals are currently being refined.</p> <p>Prospect Development: Public</p> <p>Over the last 3 years, the Eastern Ontario Development Program has supported the Museum in its start-up phase through the following grants: student internships (\$41K), capital fit-up of the museum buildings in 2014 (\$50K), fundraising support in 2014 (\$50K), capital support for dock construction (\$100K), capital support for the</p>	

<p>boathouse construction (\$100K), and further support committed for 2017. Canada Summer Jobs program supported the Museum project through awarding \$10,850 in summer 2014, 2015, 2016, and grant applications have been submitted for the upcoming 2017 summer. (Students were hired full-time for the summer months from the G.I.S.S. High School Boat Building Program in 2014, 2015 and 2016). Initial meetings have taken place with representatives from the Eastern Ontario Development Fund, to explore the possibility of capital funding for the Boat House. Application to be submitted. Grant proposals for 12 summer student positions have been submitted to Young Canada Works and Heritage Canada – results to be announced in April 2017. The Town of Gananoque supported the Museum's 2016 events with a \$10,000 grant through the Community Grants Program.</p> <p>Prospect Development: Corporate</p> <p>The Museum has undertaken a Corporate Sponsorship Program, and will be targeting corporations throughout 2017 with sponsorship opportunities. In 2016 the TIBM was successful in engaging the following corporate sponsorships: Gananoque TD; Gananoque Cadillac Chev Oldsmobile GMC; Gananoque Home Hardware; The Socialist Pig; Steel Style Garage; Gananoque Boat Line; Riva Restaurant; Olivea; Ed Huck Marine; G. Tackaberry and Sons Construction.</p>	
<p>If your grant is approved, how will you notify the community about your receipt of funds?</p> <p>We will enthusiastically promote the contribution of the Town of Gananoque by adding a logo and official thank you on all promotional materials developed in association with the event. In addition, we will officially thank the Town on the Museum's website, and Facebook page.</p>	
<p>How will you be affected if the grant is not approved or if a reduced amount is granted?</p> <p>The unique details that make this event special, and the facilitation and coordination/labour required are costly. To cut costs should this application not be successful, a greater load would be put onto the small volunteer base, and some of the proposed details would be re-visited.</p>	
<p>How will you evaluate and measure the success of your event?</p> <p>The success of the event will be measured though:</p> <ul style="list-style-type: none"> • Follow-up survey (individuals and corporations who have participated) 	

- | | |
|---|--|
| <ul style="list-style-type: none">• Museum membership sales and revenue generation from product sales• Actual numbers of visitors• Follow-up interviews with business partners in the community to determine impact of the event (revenue generation and traffic) | |
|---|--|

Signature: _____

Susanne Richter

Susanne Richter, Executive Director

Date: _____

February 16, 2017



THOUSAND ISLANDS
BOAT MUSEUM

Thousand Islands Boat Museum

Profit & Loss

January through December 2016

	Jan - Dec 16
Ordinary Income/Expense	
Income	
Capital Income	
4000 · Capital - Docks	1,034,604.13
4005 · Grants	778,706.50
Total Capital Income	1,813,310.63
4007 · Operational Income	
4008 · Donations and Admissions	
4009 · Donation - Sailing School	6,950.00
4010 · Admissions	9,158.50
4020 · Donation - General	189,306.62
4030 · Donations- Children's Centre	3,989.40
Total 4008 · Donations and Admissions	209,404.52
4050 · Grants	323,215.61
4070 · Membership Income	2,009.60
4075 · Other Types of Income	
4080 · Miscellaneous Revenue	372.88
Total 4075 · Other Types of Income	372.88
Total 4007 · Operational Income	535,002.61
9999 · Suspense	
Boat Kits	349.56
Boat Show	1,007.76
Docks	1,080.61
Sailing School Tuition	3,900.00
T-Shirt Sales	1,265.49
Water/Pop	551.33
9999 · Suspense - Other	4,152.04
Total 9999 · Suspense	12,306.79
Total Income	2,360,620.03
Expense	
Administration Expenses	
5025 · HST Paid Net of Rebate	60,752.19
Total Administration Expenses	60,752.19
01 · Employee Wages & Benefits	
5086 · Payroll - Operations	68,786.77
5087 · Payroll - Management	90,309.74
5088 · Wages	
5081 · Administrative Assistant	10,825.80
5082 · Management	66,499.98
Total 5088 · Wages	77,325.78
Total 01 · Employee Wages & Benefits	236,422.29
02 · MERCS	
5083 · CPP	7,374.75
5084 · EI	4,324.18
5085 · Vacation Pay-Out	2,778.66
Total 02 · MERCS	14,477.59
03 · Office	
5010 · Bank Charges	1,159.14

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5040 · Books, Manuals, Guides, Ref	465.75
5041 · Office Supplies	5,316.96
5042 · Postage and Courier	295.17
5043 · Printing and Copying	134.17
5044 · Subscription, Fees, Dues	4,898.75
5045 · Telephone, Internet, IT	3,774.22
5046 · Uniforms	1,841.00
5047 · WSIB	1,019.37
5048 · Travel/Mileage	2,117.04
5050 · Computer Repairs	149.99
5051 · Meals and Entertainment	4,097.20
5052 · Professional Services	
5060 · Accounting Fees	
5061 · Bookkeeping	240.00
5060 · Accounting Fees - Other	5,000.00
Total 5060 · Accounting Fees	5,240.00
5062 · Legal Fees	3,008.00
Total 5052 · Professional Services	8,248.00
5119 · Insurance	3,567.54
5130 · Interest Expense	
5131 · TICDC loan interest	2,425.02
Total 5130 · Interest Expense	2,425.02
03 · Office - Other	399.95
Total 03 · Office	39,909.27
05 · Fundraising	
5110 · Fundraising expense	1,100.14
5111 · Meals and Ent - Fundraising	3,819.45
5113 · Support	1,815.00
5114 · Travel	5,057.63
05 · Fundraising - Other	25.00
Total 05 · Fundraising	11,817.22
06 · Program - Childrens	
5155 · Supplies	1,968.97
5156 · Boat Kits	414.00
06 · Program - Childrens - Other	150.00
Total 06 · Program - Childrens	2,532.97
07 · Temporary Exhibit Constr	
Blue Building - Exhibit Const	30,440.12
Green Building - Exhibit Const	21.32
Total 07 · Temporary Exhibit Constr	30,461.44
08 · Program - Boat Workshop	
5150 · Supplies	592.20
5152 · Tools/Equipment	1,425.02
Total 08 · Program - Boat Workshop	2,017.22
09 · Collections and Artifact	
5146 · Ride Boat	
5147 · Boat Storage	2,500.00
5146 · Ride Boat - Other	6,818.00
Total 5146 · Ride Boat	9,318.00

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09 · Collections and Artifact - Other	1,140.00
Total 09 · Collections and Artifact	10,458.00
14 · Events	
5019 · Board of Directors Expenses	
5021 · Meals & Entertainment	5,959.08
5022 · Supplies	146.44
5023 · Board Travel (Offsite Meetings)	8,325.65
Total 5019 · Board of Directors Expenses	14,431.17
5030 · Boat Show & Parade	2,321.31
5035 · Nickel Cup Regatta	3,416.45
5180 · Kick-off Event and Skiff launch	808.24
14 · Events - Other	4,392.26
Total 14 · Events	25,369.43
5001 · Advertising/Marketing/Promo	
5002 · Marketing Contractor	3,559.99
5003 · Signage	450.00
5005 · Website Domain	7,131.86
5001 · Advertising/Marketing/Promo - Other	4,081.70
Total 5001 · Advertising/Marketing/Promo	15,223.55
5090 · Repair & Maintenance	
5091 · Cleaning	1,861.84
5092 · Landscaping/Snow Removal	1,714.66
5093 · Maintenance Supplies	875.93
5095 · Waste Removal	208.25
5090 · Repair & Maintenance - Other	16,149.66
Total 5090 · Repair & Maintenance	20,810.34
5099 · Utilities	
5100 · Alarm Monitoring Contract	508.50
5101 · Electric	6,257.02
5102 · Gas	2,547.47
5103 · Water & Sewer	2,502.61
Total 5099 · Utilities	11,815.60
5142 · In Water Boats	
5143 · Gasoline	151.52
5144 · Maintenance	391.00
5145 · Safety Equipment	137.93
5142 · In Water Boats - Other	52,591.77
Total 5142 · In Water Boats	53,272.22
5160 · School Boat Building Program	
5161 · Materials/Supplies	1,335.34
5160 · School Boat Building Program - Other	1,067.50
Total 5160 · School Boat Building Program	2,402.84
5170 · Sailing School	11,857.02
5198 · Capital Expense	
5199 · Facility Develop and Const	
5200 · Docks - Boat House	
5201 · Development	14,400.00
5202 · Project Management	25,000.00
5204 · Capital Fundraising	35,867.54
5200 · Docks - Boat House - Other	1,299,576.45
Total 5200 · Docks - Boat House	1,374,843.99
Total 5199 · Facility Develop and Const	1,374,843.99

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5198 · Capital Expense - Other	568.75
Total 5198 · Capital Expense	1,375,412.74
5210 · Dock Related Expense	145.99
5225 · Suspense (Expense)	297.06
Total Expense	1,925,454.98
Net Ordinary Income	435,165.05
Other Income/Expense	
Other Income	
Exchange Gain/Loss	58,831.79
Total Other Income	58,831.79
Net Other Income	58,831.79
Net Income	493,996.84