



Artifacts Agreement

Made the _____ day of _____, 2014

BETWEEN:

**Historic 1000 Islands Village Foundation
operating as the Arthur Child Heritage Museum**
(hereafter referred to as 'the Caretaker')

AND

The Corporation of the Separated Town of Gananoque
(hereafter referred to as 'the Town')

In consideration of the Town owned Artifacts and the obligations stipulated herein the Town and the Caretaker have agreed to enter into an Artifacts Agreement described as follows:

1. TERM OF AGREEMENT

(1)The Caretaker and Owner shall agree to the conditions of this agreement for a period of five (5) years commencing on:

January 1, 2015

and ending on:

December 31, 2019

(the "Term").

2. OWNERSHIP AND STORAGE

(1)The ownership of the Artifact collection as described in Appendix A will remain with the Town.

(2)The Town agrees to provide storage space at 10 King Street East, Gananoque, ON for the duration of the term.

(3)The Town will cover the costs associated with the building on 10 King Street East, Gananoque, ON including insurance and general maintenance as deemed necessary by Town staff.

3. MANAGEMENT AND REMEDIATION

(1)The Caretaker will manage the access to the Artifact collection and will maintain the right to use the collection as part of the exhibits at the Arthur Child Heritage Museum.

(2)The Caretaker will commit to remediation efforts as outlined in Appendix B.

- (3)The remediation efforts will be managed by an Artifact Committee under the direction of the Arthur Child Heritage Museum. The Artifact Committee shall contain representatives from the Arthur Child Heritage Museum, Heritage Committee, Council and members of the public.
- (4)The Artifact Committee will work to raise community awareness and funding to support the efforts.

4.FUNDING AND REMEDIATION

- (1)The Town agrees to provide the Caretaker funding in the amount of \$15,000/year for the duration of the term to support the remediation efforts. Based on the specific project, funds in any given year will be allocated to both wages and material/supplies as appropriate.
- (2)The annual funding will be directed up front to the Caretaker to be appropriated for expenditure by the ACHM Finance Officer with annual report to provide a full accounting and invoices of said funds.
- (3)The Caretaker will be required to provide a report to Council at the end of each year including information regarding activities completed with the funding provided, outcomes, submission of related invoices and plans for the upcoming year. Funding will be contingent on Council receiving the report as outlined above.

THE CORPORATION OF THE SEPARATED TOWN OF GANANOQUE

(Town) Per:

Erika Demchuk, Mayor

Bonnie Dingwall, Clerk

THE ARTHUR CHILD HERITAGE MUSEUM

(Caretaker) Per:

Chair of the Board of Directors

Executive Director of the Arthur Child Heritage Museum

APPENDIX A
ARTIFACT COLLECTION

Tim's list

APPENDIX B
REMEDICATION PLANS

1. Remediation of the existing environment upon appropriate testing to determine humidity and temperature levels and variations over the course of a year.
2. Evaluation and completion of cataloging of the entire collection including de-accessioning of items that are either unsuitable, duplicate or of no value
3. Reorganization of the artefacts based on the completed cataloging, best use of suitable space and location.
4. Creation of custom cases for each of the bound copies of the Gananoque Reporter.
5. Reorganization of the Gananoque Reporter type face.

Some of these will take little time and others will take considerable time. An internship in cooperation with a community College, along with volunteer involvement, would be both necessary and beneficial.