



## BUILDING PERMIT FOR POOL

**You require a permit to construct or install a swimming pool on your property.**

A Complete Application consists of:

- Complete attached application form
- Provide 2 (two) sets of construction plans

Responsibilities of Owner/Applicant When Building Permit has been Obtained

- Post Building Permit on site
- Maintain a copy of construction plans on site
- Notify the building department a minimum of 48 hours in advance for inspections.

All swimming pools in Gananoque that are less than 4 feet tall must be completely protected with a fence at least 4 feet in height. Entrance to the pool area must be secured with a self-closing self-latching gate with the latch on the pool side. If the pool is 4 feet or greater in height the pool itself can act as the fence but access to the pool must still be restricted with a self-closing, self-latching gate. See the pool By-Law for more specific details regarding onsite pools

<https://www.gananoque.ca/sites/gananoque.ca/files/by-laws/2011-75-Regulate-Fences-Around-Privately-Owned-Swimming-Pools.pdf>

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Questions ?

Terry Willing, Chief Building Official  
30 King Street East, Box 100, Gananoque, ON K7G 2T6  
Telephone: 613 382-2149 ext.1130  
E-mail: [building@gananoque.ca](mailto:building@gananoque.ca)

# Application for a Permit to Construct or Demolish

This form is authorized under the Building Code Sentence 2.4.1.1A.(2).

For use by Principal Authority	
Application number:	Permit number (if different):
Date received:	Roll number:

Application submitted to: TOWN OF GANANOQUE  
(Name of municipality, upper-tier municipality, board of health or conservation authority)

## A. Project information

Building number, street name	Unit number	Lot/con.
Municipality <b>TOWN OF GANANOQUE</b>	Postal code	Plan number/other description
Project value est. \$	Area of work (m <sup>2</sup> )	

## B. Applicant

Applicant is:		Owner or	Authorized agent of owner
Last name	First name	Corporation or partnership	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ( )	Fax ( )	Cell number ( )	

## C. Owner (if different from applicant)

Last name	First name	Corporation or partnership	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ( )	Fax ( )	Cell number ( )	

## D. Builder (optional)

Last name	First name	Corporation or partnership (if applicable)	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ( )	Fax ( )	Cell number ( )	

## E. Purpose of application

New construction	Addition to an	Alteration/repair	Demolition existing building	Conditional Permit
Proposed use of building		Current use of building		
Description of proposed work				

**F. Tarion Warranty Corporation (Ontario New Home Warranty Program)**

- i. Is proposed construction for a new home as defined in the *Ontario New Home Warranties Plan Act*? If no, go to section G. Yes No
- ii. Is registration required under the *Ontario New Home Warranties Plan Act*? Yes No iii. If yes to (ii) provide registration number(s): \_\_\_\_\_

**G. Attachments**

- i. Attach documents establishing compliance with applicable law as set out in Article 1.1.3.3.
- ii. Attach Schedule 1 for each individual who reviews and takes responsibility for design activities. iii. Attach Schedule 2 where application is to construct on-site, install or repair a sewage system.
- iv. Attach types and quantities of plans and specifications for the proposed construction or demolition that are prescribed by the by-law, resolution, or regulation of the municipality, upper-tier municipality, board of health or conservation authority to which this application is made.

**H. Declaration of applicant**

I \_\_\_\_\_ certify that:  
(print name)

- 1. The information contained in this application, attached schedules, attached plans and specifications, and other attached documentation is true to the best of my knowledge.
- 2. I have authority to bind the corporation or partnership (if applicable).

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of applicant

Personal information contained in this form and schedules is collected under the authority of subsection 8(1.1) of the *Building Code Act, 1992*, and will be used in the administration and enforcement of the *Building Code Act, 1992*. Questions about the collection of personal information may be addressed to: a) the Chief Building Official of the municipality or upper-tier municipality to which this application is being made, or, b) the inspector having the powers and duties of a chief building official in relation to sewage systems or plumbing for an upper-tier municipality, board of health or conservation authority to whom this application is made, or, c) Director, Building and Development Branch, Ministry of Municipal Affairs and Housing 777 Bay St., 2nd Floor. Toronto, M5G 2E5 (416) 585-6666.

AUTHORIZATION FOR AN APPLICATION FOR A BUILDING PERMIT  
BY A PERSON OTHER THAN THE LEGAL OWNER

I \_\_\_\_\_ being the legal owner of the subject property described as

\_\_\_\_\_ in the Municipality of Gananoque, do hereby authorize

\_\_\_\_\_, to act as my authorized agent to apply for a building permit, for work to be done on the above mentioned property. I may rescind this authority at any time, by written notice.

Dated: \_\_\_\_\_

Signature of legal owner \_\_\_\_\_

Email of legal owner \_\_\_\_\_

## SITE SKETCH / PLAN

Street Name: _____

1. Dimensions of proposed structure: Diameter \_\_\_\_\_ ft. or Length \_\_\_\_\_ ft, and Width \_\_\_\_\_ ft., height \_\_\_\_\_ ft.
2. Setbacks from proposed structure to lot lines: left side \_\_\_\_\_ right side \_\_\_\_\_ rear yd \_\_\_\_\_ front yd \_\_\_\_\_
3. Lot dimensions: Lot area \_\_\_\_\_ acres +/-, Lot size \_\_\_\_\_ square ft, or square metres \_\_\_\_\_
4. Height of fence around pool: \_\_\_\_\_
5. Location of self-closing, self-latching gate: \_\_\_\_\_

Include onsite sketch for existing and proposed pool, (as appropriate)

1. Distances to
  - a. All lot lines,
  - b. Road location,
  - c. Dimensions, area square feet